

## **Ste-Adèle Elementary School Governing Board Meeting**

**January 22<sup>nd</sup>, 2026**

### **Minutes**

**Present:** Anna Chicoine, Mark Mosca, Cynthia Leroux, Caroline Mera, Vanessa Durocher, Nathalie Losier, Catherine Francki, Allison Durocher, Kabe Maynard Lizotte, Manon Provost, Mischa Blatnicky, Nathalie Gould, Amanda Reynolds

**Absent:** Luc Gelinias

**Guest:** Nil

#### **0. Opening of meeting and verification of Quorum: 6:35 pm ET.**

#### **1. Approval of Agenda January 22, 2026 (Res):**

**G.B. 01-22-2026-26** - Kabe moved that the agenda be approved as published, Seconded by Allison.

#### **2. Approval of Minutes: November 20, 2025 (Res):**

No corrections required.

**G.B. 01-22-2026- 27** - Mark moved that the minutes be approved as published, Seconded by Catherine.

#### **3. Business Arising (Res)**

##### **3.1 Fundraising dates and raffle added (info)**

Updated Fundraising Dates document and details were presented and discussed.

##### **3.2 Donations**

Popcorn

Complete donation form presented for approval.

**G.B. 01-22-2026-28** - Cynthia moved to approve the donation, Seconded by Amanda.

Note: Verify project factory donation resolution requirements and minimum dollar value required for resolution.

#### **4. Question period 1**

Nil

#### **5. Reports**

##### **5.1 Daycare Report (Info)**

- Le service de garde est sain se déroule très bien ainsi que les journées pédagogiques.
- Janvier : préparation pour impôts.
- Quelques élèves se sont retirés du service pour raison de parents qui sont travailleurs saisonniers et n'ont pas besoin du service pour l'instant. Ces élèves ont été remplacés par des nouvelles demandes de service de garde.
- Activités jumelées avec Morin Heights seront acceptés seulement si les frais sont raisonnables.

##### **5.2 Chairperson's Report (Info)**

Nil

##### **5.3 Principal's Report (Info)**

- Info: Code of Conduct will be changing per MEQ directive. Presented changes, document available for viewing on Google drive.
- Mesures d'accueil (defined as funding received from government for students from out of province who do not speak French) has been received. Money to be used for tutoring. 3000\$ value to be spent by May 15<sup>th</sup> in school, two 30 minute sessions during lunch hour on Mondays and Thursdays for four students in need (Grades 4, 5, two in 6) by a staff member.
- Excess class size in K. 3 teachers compensated.
- Preliminary enrollment for next year: 90 students enrolled.
- MEQ IMSE Index: Based on the mother's language of education and level of activity of the parents. Ranking 1-10 (10 being disadvantaged)). School result: 6. Impact on school: influences budget (decrease in resources, disadvantaged schools may have breakfast programs etc.) school may not be properly represented based on geographical area which may be detrimental to resource allocation to the school.
- Renovations: Construction team visit Jan 16<sup>th</sup>. Project still a go. Approved color scheme discussed. Washrooms will be multicolored. No other changes to report.

##### **5.4 Teachers' Report (Info)**

## November:

- ECAs started. Lunch activities: Lego club, chill club, yearbook club and broomball club offered by teachers. Pre-K to grade 6. Spread over various days with no overlaps so students can participate in a variety as desired.

## December:

- Stacy Goodman visited with her therapy dog Ry, the children loved it.
- LRHS Holiday concert was wonderful.
- Dec 17<sup>th</sup> school breakfast was very enjoyable for kids.
- Christmas cards were made for residents of Au Coeur de Sainte Adèle and Manoir Sainte Adèle addressed to specific residents. PREK and K classes walked to Au Coeur de Sainte Adèle to deliver these dec 17th. Mrs. Lozier delivered cards to Manoir Sainte Adèle.
- More Christmas activities took place on Dec 18<sup>th</sup>. Student council did a great job entertaining younger kids.

## Upcoming:

- Tangage for gr 3-6 taking place throughout January.
- Skating cancelled January 15th. Next skating trip Jan 29<sup>th</sup>.
- Nurse visit to gr 6.
- Carnival and dance club (gr 3-6) starting in February.

## 5.5 P.P.O. Report (Info)

- Hot lunches start tomorrow (Jan 23<sup>rd</sup>). Jaime, Bruno, Mme Fannie and Mrs Reynolds organizing.
- Hockey fundraising starting as well.

## 5.6 Parent Committee Report (Info)

- First meeting of 2026 focused on budget. Daniel Harvey presented. Explained that the Nov – Feb budget building process takes 6 months to create and approve allocation of resources. Confirmation of funding not expected until June. This is a delay of important information for the principal. Half of the schoolboard budget goes to teachers' salaries. Allocation of remainder is challenged by size of territory (ex transportation budget is increased to the detriment of other expenses) adding pressure to the budget. Financial constraints are also expanding as are costs. There will never be enough to cover all the needs. Equipment replacement requests have been heard. Trying to increase self-generated revenue and enrollment. Some schools are over or under capacity. Enrollment is low compared to previous years. Each registration is allocated the same dollar value regardless of cost of student (transportation costs etc)
- Code of conduct: civility and respect in schools have been updated as will the employee code of conduct. Mandatory use of “Mr” and “Mrs” shall be implemented. Requirement for use of last name is being discussed.

- Student ombudsman report is available on schoolboard website (google search Protection de l'élève ombudsman report, information on bullying and court cases included). Complaints are being held.
- Great attendance at the committee meeting.

## **5.7 Financial Report (info)**

Deferred to Feb 24<sup>th</sup> meeting.

## **6. New Business (Res)**

### **6.1 Subject Time Allocation**

- Major changes discussed (St-Agathe and Arundel input)
- Changes to cycle 2 and 3 math (30% over)
- Under in French minute allocation. French as a 2<sup>nd</sup> language 1-6 increased to 300 minutes.
- Reduced language arts.
- 2 and 3 removed from math (down to 360) and science (down to 60)
- Change for next year: music taught in cycle 1 instead of drama.
- Important for staffing purposes: will be adding one French language teacher.
- Requirement for French homeroom class to be determined.
- Phys ed is in French (2 hours conversational rather than art instructions at 1 hour) as is daycare.

**G.B. 01-22-2026-29** – Amanda moved that the Subject Time Allocation changes be approved as presented, Seconded by Cynthia.

### **6.2 Education Project Action Plans updates (info)**

Statistics have been added to EPAP. Discussed added statistics. Document available in google drive. No changes until 2028. Small school effect: each student has a bigger statistical impact. Dibels (reading skills timed tests): lots of anglophones. Pushing reading in English and French. Practice reading out loud and fluency. Pronunciation and comprehension. Reading skill is phonetics based for younger children. Meant specifically to avoid word recognition and focus on sounding out. Current programs continuing (UFLI etc.)

### **6.3 Jungle Gym**

Safety issue: Image of broken jungle gym presented. Discussed financing strategies. Awaiting input from Mark (material resources) (suggest price). Have they observed it? Will they pay for reparations? If the funding must come from the school, GB requests that the school write a letter to schoolboard to have them confirm in writing that the funding to fix an item directly impacting the safety and security of the students rests on the school. Suggestion: In 2010 the city participated but required that the school leave the grounds open. Could we request the same participation from the city? To be discussed with the city after input from material

resources. Closed for winter. Verify immediate safety concerns. Considering barring off this section of Jungle Gym. To be reviewed at next meeting.

## **7. Field trips / Presenters (Res)**

### **7.1 Skating activity at Place des Citoyens (e-vote January 13<sup>th</sup>)**

**G.B. 01-22-2026-30** Kabe moved to approve the Skating event, Seconded by N. Losier.

### **7.2 Snow Tubing at les Sommets**

Feb 11th

Information form presented. Activity for grades 1-6. (Winter activity for pre k and k will take place after March break). Schoolboard approval for high-risk activity acquired. Helmets required, to be provided by the parents, some extra helmets are available at the school. Lunch: Parent volunteers will be required. Must be on the approved volunteer list. (GB members should all be on the list). Parent volunteers provide their own transportation and must pay entrance fee (24.05). Parents may opt out and students will be allowed to be at the school. Additional funding not available for families in need. Follow up with PPO for solution for families in need. Suggest increasing price to 38 and using PPO donation. Suggest project factory 'sponsor a student' donation box. Equal opportunity solutions to be determined.

**G.B. 01-22-2026-31** Amanda moved to approve the Snow Tubing event as presented, Seconded by N. Losier.

## **8. Correspondence:**

### **8.1 Received the School board 2026-2027**

Budget Consultation Survey completion required to be submitted before February 20, 2026.

Results and outcomes will be presented. Consistency is important.

Completed live by GB. Responses input by Vanessa.

Staff was consulted. Feedback collected from teachers input throughout completion process.

Submitted at Jan 22<sup>nd</sup> 2026 20:37 pm.

**G.B. 01-22-2026-32** Cynthia moved to approve the Budget Consultation Survey, Seconded by N. Losier.

### **8.2 Annual letter Enrollment Criteria 2026-2027 (info)**

Deferred to Feb 24<sup>th</sup> meeting.

**9. Question period on current agenda items**

Nil

**10. Varia**

**10.1 Yearly student pictures – photograph**

Deferred to Feb 24<sup>th</sup> meeting.

**11. Adjournment**

**G.B. 01-22-2026-33** - Cynthia moved to adjourn meeting, Seconded by Catherine. Adjourned at 8:40 PM ET.

Next Meeting Date: February 24, 2026