

Ste-Adèle Elementary School Governing Board Meeting

November 20th 2025

Minutes

Present: Luc Gelinas, Mark Mosca, Cynthia Leroux, Caroline Mera, Vanessa Durocher, Nathalie Losier, Catherine Francki, Anna Chicoine

Absent: Allison Durocher, Kabe Maynard Lizotte, Manon Provost, Mischa Blatnicky, Nathalie Gould

Guest: Jason Mainella (6:33 pm)

0. Opening of meeting and verification of Quorum: 6:30 pm ET.

1. Approval of Agenda November 20 2025 (Res):

G.B. 11-20-2025-16 – Cynthia moved that the agenda be approved as published, Seconded by Mark.

2. Approval of Minutes: Oct 23rd 2025 (Res):

No corrections required

G.B. 11-20-2025 -17 Cynthia moved that the minutes be approved as published, Seconded by Mark.

3. Business Arising

3.1 Magie de la chimie (update)

Principal contacted the company for clarification. Youngest children (Pre-K and K) will be seated at the back on benches due to loud noises, smoke, explosions etc. involved in the demonstration. A disclaimer will be sent to Pre-K and K parents.

4. Question period 1

Nil

5. Reports

5.1 Daycare Report (Info)

Nil – Manon absent, will be given at next governing board meeting.

5.2 Chairperson's Report (Info)

Nil

5.3 Principal's Report (Info)

- Halloween parade was rained out and took place in the gym, it still turned out great, well organized, good attendance and participation!
- Report cards will be coming out the 24 via mozaik portal. Parent teacher interviews will take place Nov 26th from 5-8 pm. A link will be sent out to parents Friday for scheduling appointments. All teachers are available for interviews except Mrs. Jade, grades for her class will be published upon her return. An opportunity to meet the teacher will also be offered upon her return.
- The OurSCHOOL survey was completed by the students. The themes were explained to the students by teachers to ensure various concepts were well understood prior to participation in the survey (ex: defining bullying, etc.). The results have been compared to national results for analysis. Important deviations from national averages include: anxiety: feeling anxious – high, Self Regulation – low, Feel safe at school – low, these may be influenced by the small school effect and the very small sample size (6 grade 5 students) Bullying and exclusion – normal.
- Anti-bullying Anti-Violence (ABAV) plan has been adapted to these results. Mitigating strategies for weak areas are outlined within the plan (ex: feeling safe, mitigating strategy: maximize adult visibility, increase student voice (student council input), secure box for students to voice concerns (special ed tech mailbox). Anxiety and emotional regulation mitigating strategy: zones of regulation, mindfulness, chill club etc). Sexual violence standard protocol is defined. Bullying intervention standard protocol is defined. Progressive discipline standard protocol is defined. All incidents are logged for tracking purposes. The government tracks these incidents. Confidentiality is important for the students and the parents, disciplinary measures will not be discussed with other parents. Governing Board members are required to be familiar with the ABAV plan. Resolution required. Legally binding (per Bill 56 anti bullying and Bill 9 Protection de l'élève). Refer to sections 6.2 and 6.3. for resolutions.

Other strategies used to improve school climate include:

- Playground leadership program (older students trained to guide younger students)
- Classroom meetings to resolve conflicts (involves the students in brainstorming solutions).
- Restorative circles (tool used to continue discussion with affected students).

- WITS: schoolwide system for students to help themselves solve problems (Walk away, Ignore, Talk it out, Seek help). Students of all grades practice this to ensure they have a common language for conflict resolution.

First step: call the parents.

- Construction (update): project manager report: renovations will occur on both levels, color selection is ongoing. Renovations will include room 106, Pre K, K, art room, bathrooms, gym, washrooms to be turned into change rooms and offices, Pre-k and K bathroom adapted to small children will be added, staff bathroom will be added. Front stairwell will be closed, hall stairwell will be left as is. Classes must be emptied, will be asking students and potentially parents for help.
- LRHS student concert: dec 12th
- Holiday breakfast: dec 17th looking for volunteers
- Nov 28th is the next PED day.

5.4 Teachers' Report (Info)

- Oct 28th grade 4 nurse workshop for vaccine preparation.
- Oct 30th: CPQ guest speaker came to discuss cultural identity and its role in our community. Paid for by 4Korners.
- Nov 11th Remembrance Day ceremony was very nice.
- Student council went class to class on Nov 18th.
- Lunchtime activities:
 - Day 1: chill club grades 3-6
 - Day 2: broom ball for all stars group, yearbook for grades 5-6
 - Day 3: student council grades 4-6
 - Day 4: art club with Mrs Sallie for grades 1-6
 - Day 5: lego club (for prek and k classes in nov and dec, grades 1 and 2 in January), chill club.

5.5 P.P.O. Report (Info)

Nil

5.6 Parent Committee Report (Info)

- Nov 13th meeting: interim leadership for schoolboard. DG is on leave of absence, the assistant DG is interim DG, director of HR is interim assistant DG.
- Budget: massive budget cuts: initially 12.1 million, reduced by 5.5 million, capital allocation deduction of 63%.
- Enrollment figures: English school enrolment in qc has dropped to 8.2% (Laurentides grew +20% however Laval down 120%, Lanaudiere also grew). Less enrolment means less money for the schools.
- New structure of members was voted in. Various reps were named (finance, transport, parent committee, etc). Available on schoolboard website.

5.7 Financial Report (info)

- Update: Government claw backs: 59 000\$ in the spring from SAES, was reduced to 29 568\$. Measures budget compressions table was presented to show where the deductions occurred (measures which were not spent in their entirety). Spending is at a minimum. A significant portion of the measures pay the salaries of support staff because the schoolboard does not cover support staff (ex: special ed tech 30 hr position, 8 hrs covered by the board, the rest comes from measures). Teachers are applying for grants to cover some activities (ex: Educazoo). Detailed measures list available in financial report.
- Aide a l'enfance 1.5 staff members to help high needs classes, decided with teachers based on need.
- SAES financial report was presented. Available for viewing.

6. New Business (Res)

6.1 LRHS Christmas Concerts

G.B. 11-20-2025-18 – Anna moved that the LRHS concert be approved, Seconded by Cynthia.

6.2 Our School Survey – results

See principals report.

6.3 ABAV Plan

Res will be included in ABAV document.

G.B. 11-20-2025-19 Cynthia moved that the adapted ABAV plan be approved, Seconded by Catherine.

6.4 Fundraisers

- Grade 6 parents have agreed to help with the fundraisers listed below. It was explained that, after grade 6 funding requirements have been met, the remainder goes to the school for all grades.
- Hot lunches starting in January will continue until June (hot dogs and pizza with variance for menu changes approved within resolution)

Grade 6 Fundraisers

- Nov: Bake Sale- Interview night and day – grade 6 only already approved by TC and GB
- Dec: Popcorn sale (Dec.1,8,9) grade 6 only – profit only-parent donating everything (popcorn and bags). Bags will be sold for \$2.00 each (already approved below 5\$).
- Jan/Feb: Hot lunch-pizza (Jan-one Friday) hotdog (Feb-one Friday) Grade 6 and PPO (menu changes possible). Will continue into June.

- Jan/Feb: Timbit and Hot chocolate sale. Tim Hortons, St. Sauveur will donate Timbits and hot chocolate. 2 to 3 timbits plus a cup of hot chocolate \$3.00 (twice in Jan and twice in Feb) - Grade 6 only
- Mar: Raffle tickets-ex: hockey – Grade 6 share with PPO
- Mar: Bake sale (portfolio night) – (cycle 2 and 3 trip in April)
- April : Chocolate sale – Easter – Grade 6 and PPO
- Spring: Greeting Cards – Grade 6 and PPO
- Bottle drive * new idea – either go door to door or families send bottles in. (Profit for Cycle 2 and 3 trip in April)

G.B. 11-20-2025-20 Caroline moved that the fundraisers be approved, Seconded by Nathalie.

6.5 Sexuality Education Planning

CCQ contains sexuality content, parents can opt out (ex: grade 6: a nurse comes in to present then hosts separate girls and boys question periods). 2 week teaching block. Police officer presentation to discuss civic responsibility grades 1,2,5,6 as well. Police work shops for grades 3-4 will be added. Parents with questions can reach out to their homeroom teacher. The program was reviewed.

G.B. 11-20-2025 –21 Cynthia moved that the Sexuality Education program be approved, Seconded by Mark.

6.6 December activities

Planned event for December discussed.

6.7 Tangage Workshops

Social and emotional development

Topics for upcoming workshops are Positive Friendships and Video Games.

G.B. 11-20-2025-22 Anna moved that the Tangage workshops be approved, Seconded by Vanessa.

6.8 Grade 6 Math Concordia

Research project for 6th graders will collect data based on math and science reasoning. Will take place 3 times between November and April. Vanessa Rainer is the math consultant for the elementary school boards. Forms will be sent to parents. If parents decline, the students will be removed from the class during that time.

G.B. 11-20-2025-23 Nathalie moved that the grade 6 research project be approved, Seconded by Cynthia.

7. Field trip / Presenters (Res)

7.1 Preschool in School Activity -EDUCAZOO

January 26th 2026. Will take place at the school for Pre-K and K classes. 1 hr sessions for each class. 9-11:30. Costs covered by scientific workshop grant

G.B. 11-20-2025-24 Mark moved that the EducaZoo visit be approved, Seconded by Cynthia.

8. Correspondence:

Nil

9. Question period on current agenda items

Nil

10. Varia

Staff allocation: resolution will be required in January.

11. Adjournment

G.B. 11-20-2025-25 Cynthia moved that the meeting be adjourned, Seconded by Anna.
Adjourned at 8:07 pm ET.

Next Meeting Date: December 16, 2025