

Ste-Adele Elementary School Governing Board Meeting

April 23, 2026

Minutes

Present: Luc Gélinas, Anna Chicoine, Mark Moska, Manon Provost, Kabe Maynard Lizotte, Amanda Reynolds, Caroline Mera, Catherine Francki, Allison Durocher

Absent: Vanessa Durocher, Natalie Losier, Cynthia Leroux, Natalie Gould

Guest: Donna Anber

0. Opening of meeting and verification of Quorum: 6:30 pm ET.

1. Approval of Agenda April 23 2026 (Res):

G.B. 04-23-2026-47- Amanda moved that the agenda be approved as published, Seconded by Kabe.

2. Approval of Minutes (Res):

G.B. 04-23-2026-48- Amanda moved that the minutes be approved as published, Seconded by Mark.

3. Business Arising (Res)

3.1 Road renovation in front of the school (presented by Donna Anber):

The community has been asking the city for these improvements for 20 years. 3 years ago, the changes made to Emile-Cochand offered an opportunity to revisit the request for road safety improvements. Some improvements had been made; however, we continued to push for a sidewalk. The city planner offered a 2m multifunction lane (for bikes, pedestrians, etc) and a bus lane. The fire hydrant will be moved and the road will be narrowed to allow for the multifunction lane. This will happen over the summer and will be ready for start of school in Sept. Will be cleared of snow in the winter.

3.2 School Renovation - Changes to school calendar

June 25th the building must be vacant for renovations to begin. All the rooms on the lower level and one room on the upper level must be emptied. Lots of boxing and moving to be done. Suggested to move two floating PED days to the end of the school year to allow the teachers to pack up their rooms. Approved by interim DG. Transportation will have to be informed as well as the Karate club. Propose moving April 27th and June 12th PED days to June 22nd and 23rd. The school will be closed. No daycare. June 1st is a regular day. Total number of school days remains unaffected. Last day of school Friday June 19th. The 24th is a holiday. The renos begin the 25th. All employees will be working remotely including Mrs. Laurie who will be available by phone or email.

G.B. 04-23-2026-49- Anna moved that the proposed changes be approved, Seconded by Mark.

4. Question period 1

Nil

5. Reports

5.1 Daycare Report (Info)

Réinscriptions 2026-2027 commenceront bientôt. Message envoyé aux parents. Rappel de paiement final pour clore les finances de l'année due le 15 juin.

32 élèves ont participé au bowling le dernier jour PED.

Un dernier au mois de mai.

Idées de levées de fonds présentées. A partager avec PPO.

5.2 Chairperson's Report (Info)

Nil

5.3 Principal's Report (Info)

Celebrations:

- Admin support staff appreciation day: many kids wrote cards etc. for Mrs. Laurie.
- Mrs. Kathy T has retired from SAES. Her last day will be Friday and she will be missed. Assembly to wish her well.

Brunet has donated 3 school bags of school supplies, special thank you to Madame Lachaine. Suggested that it be announced on next calendar or newsletter as a show of appreciation. Staff was surveyed to select students in need to receive the donations.

5.4 Teachers' Report (Info)

- Leadership program: up and running at lunchtime. Keeping younger students active and students leading are enjoying themselves.
- Thank you to PPO for hot lunches which were very popular.
- April 1st Donna Anber came to present to gr 4-5. She had received persuasion letters written by students asking her to fight for gymnasium improvements. She came to explain in person that unfortunately the gymnasium improvement project is not a priority for the Quebec Ministry of Education.
- Terry DiMonte came to present.
- April 16th gr 6 students visited LRHS.
- April 20th Mrs. Chicoine brought 8 students to Rosemere city hall.
- A tearful farewell to Mrs. Kathy.
- Gr 3-6 went to Iroquois village today April 23rd.
- Gr 1-2 will go to St. Jerome for a play tomorrow, April 24th.
- Cabane a sucre themed hot lunch from PPO tomorrow.
- Assembly Monday to review school values, led by student council.
- Tuesday April 28th hearing assessment for gr 1-4.
- Gr 6 French exams start next week.

5.5 P.P.O. Report (Info)

Nil.

5.6 Parent Committee Report (Info)

Tabled.

5.7 Financial Report (info)

Tabled. Monthly report not received.

6. New Business (Res)

6.1 Big Box Fundraising Event

Big box of cards for sale. 35 cards. Each family gets 1 free card with the information pamphlet. 35\$/box approx. 10\$/box in profit goes to PPO.

Box of candles available as well. 8 candles for 40\$.

Runs for 3 weeks: April 28th to May 14th

Samples brought into meeting.

G.B. 04-23-2026-50- Kabe moved that the fundraiser be approved, seconded by Catherine.

6.2 Code of Conduct review (info)

DG sent email outlining duty to review code of conduct.

Committee created. Drafted code of conduct. Draft presented and discussed. To be reviewed and added to student agendas for 2026-2027. Based on ABAV plan.

6.3 School fees 2026-2027 review

The schoolboard is asking that we clamp down on school fees. Looking to improve transparency and ensure students are charged for exactly what is used (Printing, photocopies, workbooks, fees etc) by subject level and by grade. Due to budget cuts, schools can no longer absorb these costs. Propose we increase to cover the noon hour supervisor. (57\$/increase) Currently 4 people plus 2 daycare staff. Would cover 3 plus 2. See appendix A for updated fees and itemized breakdown.

School fees will increase by not more than 57\$ (to cover the noon-hour supervision salaries).

G.B. 04-23-2026-51- Kabe moved that the updated school fees be approved, Seconded by Mark.

6.4 Textbook review for 2026-2027

Workbook fees for parents. Workbooks (math and science and GHC) presented and discussed. Must be used at 80% if the parents have paid. For use at school. (fees included in update on school fees in Appendix A.) parent guide included and sent home to parents.

Samples were brought in for GB to view, available in principal's office for parents to peruse.

G.B. 04-23-2026-52- Kabe moved that the new workbooks be approved, Seconded by Manon.

7. Field trip / Presenters (Res)

7.1 Day care Bowling Alley Field trip - e-vote on March 31, 2026

7.2 Transportation to Rosemere City Hall - e-vote on March 31, 2026

Daytripper grant covered the cost of transportation.

7.3 Arundale Nature and Science Center / Outdoor day / Pre-K to 6th grade / June 1st

End of year trip for all grades. Daytripper grant requested for 3 buses. Organization committee including 4 teachers, day camp theme for games etc. Gr 6 making lunch. PPO will assist.

G.B. 04-23-2026-53- Mark moved that the field trips be approved as presented, seconded by Allison.

8. Correspondence: Selection criteria Principal- answer from the School board (info)

Selection criteria are put into consideration for principal selection. GB does have a mandate to contribute to the selection criteria. It is used.

9. Question period on current agenda items

Nil.

10. Varia

Nil.

11. Adjournment

G.B. 04-23-2026-54- Amanda motioned that the meeting be adjourned, Seconded by Catherine.
Adjourned at 7:58 pm ET.

Next Meeting Date: May 21st, 2026